BatteryStewardship**Council**

INFORMATION SHEET









Partnering with a B-cycle Collector

Becoming an accredited Drop off point enables your organisation, business or school to collect used batteries and ensure they are diverted from landfill and made into something new.

As a Drop off point, you will work with an accredited B-cvcle Collector who will advise on your appropriate collection bin, and collect and transport the batteries to an accredited B-cycle recycling facility.



The B-cycle process for accrediting Collectors involves regular auditing. due diligence and verification activities to ensure they:

- + have the organisational capacity to appropriately handle and recycle collected batteries.
- + maintain chain of custody for collected batteries
- + meet their obligations to recycle those batteries.

BSC audits accredited Collectors annually. This information is kept confidential to ensure commercial information is protected.

BSC publishes aggregated collection and recycling outcomes annually. This information can be used to inform your Sustainability and ESG Reporting requirements.

Choosing a B-cycle Collector Operational questions for that suits your needs

Once you have reviewed the Drop off Point accreditation process and decided to become a Drop off point, your next important decision is how to choose your Collector.

> The first step is to identify your options!



The way to do this is to check which organisations are B-cycle accredited Collectors.

The next step is to conduct your own due diligence process to ensure your Collection partner meets your specific used battery collection requirements.



Due diligence questions for battery collection partners

The following questions may be useful in preparing for your due diligence evaluation of potential Collectors:

- Mow will the Collector demonstrate their level of legal compliance?
- To which standards are they certified to meet (e.g. ISO 14001, ISO 45001, ISO 9001, or AS 5377)?
- When was their last B-cycle audit and what were the outcomes of the audit? This will assist you in understanding their conformance with B-cycle requirements.



your collection service

The following questions will assist you in finding a Collector that matches the specific needs of your Drop off points:

- What service levels will they provide, such as monthly, weekly, or ad hoc collections of batteries?
- Which containers do they recommend for Drop off points, storage and/or transport?
- Will they provide you with a copy of the container risk assessment to demonstrate that they conform to the B-cycle Container Protocols?
- Mow will they support you to create your Drop off point Risk Assessment and Safety Plan? See our optional **B-cycle template**.
- Mow will the Collector support your Drop off point with training and communication materials?
- Mow regularly will the Collector provide you with the reports for your organisation's specific outcomes:
 - + volumes and chemistries
 - + types of batteries collected
 - + recycling outcomes
- ✓ Does the Collector also do sorting and or recycling and if not, who is their accredited sorter or recycler?



Specify B-cycle accreditation

If you are entering into a contract with your Collector, it is also important to specify in the contract that they must maintain B-cycle accreditation.

Join Australia's official network of Drop off points!

For more information

Go to bcycle.com.au or contact us at contact@bcycle.com.au.

REF: B-cycle Info Sheet How to Choose a Collector 20240306.docx